GOVERNMENT OF NAGALAND
DIRECTORATE OF HEALTH AND FAMILY WELFARE
NAGALAND::KOHIMA

Dated Kohima, the 5th May, 2020

ADVISORY

No. DHFW/COVID-19/2019-20/ 13.05.20

The unfolding crisis of COVID-19 pandemic would overwhelm the human resources of the public health system. Further, the public health system is to continue delivery of essential services. Therefore, health personnel should be spared from non-medical tasks and allow them to engage in medical tasks only.

In pursuance to Office memorandum No: NSDMA-ER-COVID-19/301/2020 Dt. 20.04.2020 and in consonant with the MOHFW Advisory Dt. 02.04.20, the District Task Force is requested to requisition necessary personnel from any department at district level or any local authority for engagement in various activities particularly for non-medical tasks or tasks that can be carried out with little training such as thermal scanning etc to tackle the COVID-19 pandemic. The District Task Force will allot the role/assignment to these personnel as deemed fit in conformity with the above mentioned GOI Advisory. The details of the personnel of various departments may be collected in the prescribed from given in Annexure: 1.

The District Task Force will impart necessary trainings and draft their services for COVID-19 Pandemic management. Personnel with medical conditions that will put them on risk may be exempted on production of Medical Certificate from duly constituted District Medical Board. Appropriate PPE is to be provided to all personnel depending on the nature of task.

(DR. VIZOLIE Z. SUOKHRIE)
Principal Director
Directorate of Health and Family Welfare
Nagaland : Kohima

NO. DHFW/COVID-19/2019-20/ 13.05.20

Copy to:
1. The Commissioner & Secretary to Governor of Nagaland, Kohima for kind information.
2. The Addl Chief Secretary to Chief Minister, Nagaland, Kohima for kind information.
4. The Deputy Secretary to Chief Secretary, Nagaland, Kohima for kind information.
5. The Principal Secretary and Home Commissioner, Government of Nagaland, Kohima for kind information.
6. The Principal Secretary to the Government, Health and Family Welfare Department for information.
8. The Deputy Commissioner/ Chief Medical Officer of all districts in Nagaland for information and necessary action.
9. Guard File / Office copy

(DR. VIZOLIE Z. SUOKHRIE)
Principal Director
Directorate of Health and Family Welfare
Nagaland : Kohima
# Roles and Category of Personnel of Allied Department for Engagement in the management of COVID-19 Pandemic

<table>
<thead>
<tr>
<th>Role</th>
<th>Category of Personnel</th>
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| 1. Field Surveillance  
(Young Personnel preferred)/ Quarantine facility Management | NCC Cadets, NSS Volunteers, National Youth Corps/ Nehru Yuva Kendra Sangathan (NYC/ NYKS) Volunteers, IRCS Volunteers, Central Public Sector Enterprises (CPSE) Workers, Ambulance Drivers, Gram Panchayats / Urban Local Bodies Employees/ Rozgar Sevaks, Resident Welfare Association (RWA), All officers generally deployed as micro observers during general elections, including teachers. |
| 2. Field Supervision  
(Experienced Personnel preferred) | Ex- Servicemen, Veterinary doctors, All officers generally deployed as micro observers during general elections, including teachers |
| 3. Sample Collection, Packaging and Transportation | B Sc/M Sc Microbiology Students Volunteers |
| 4. Quarantine facility Management  
Supervision | Serving or retired CPSE Officers NDMA/SDMA/ NDRF officers NGO-Consultancy Groups All officers generally deployed as micro observers during general elections, including teachers |

NB: Police personnel already engaged in Surveillance Activities.

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Annexure: 1B

Name of the District: .................................................................

Name of the Department/ Office: ..................................................

<table>
<thead>
<tr>
<th>Name of the Personnel</th>
<th>Designation</th>
<th>Age/ Sex</th>
<th>Remarks, if any</th>
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Name, Signature and Designation of the Reporting Officer

[Signature]
OFFICE MEMORANDUM

1. The State Government of Nagaland in exercise of the powers conferred under Section 22 (b) and Section 22 (h) of the Disaster Management Act, 2005 has issued directions making effective several measures across the State so as to prevent the spread and contain COVID-19 which has been declared as a pandemic and also with reference to Chief Secretary Office Order vide NO.CSO/GAB-I/COM/GEN-I/2020 dated 20/04/2020.

2. In view of the above and as per Section 33 and 34 of the Disaster Management Act, 2005 all the Deputy Commissioners heading the District Disaster Management Authorities in the district is authorized to requisition any officer from any Department at the district level or any local authority to take such measures for the prevention and mitigation of COVID-19 disaster, or to effectively respond to it, as may be necessary, and such officer or department shall be bound to carry out such order.

3. Further, for the purpose of assisting, protection or providing relief to the community, in response to the disaster or any threatening disaster situation, the Deputy Commissioner may give directions for the release and use of resources available with any Department of the State Government and the local authority in their respective district. The District authority can control and restrict vehicular traffic within the vulnerable or affected areas and can also control and restrict the entry of any person within a vulnerable or affected areas.

4. In order to ensure effective and holistic response to the crises, all the Deputy Commissioners are to set up District COVID-19 War Rooms.

5. All AHODs/HODs are to take note of the above and give suitable directions to all their employees and staff to provide assistance, manpower, and all other available resources as and when requisition is made by the Deputy Commissioner in the capacity of District Disaster Management Authority.

Sd/- TEMJEN TOY, IAS
Chief Secretary to Govt. of Nagaland
Copy to:

1. The Addl. Chief Secretary to Chief Minister, Nagaland, Kohima for kind information.
2. The Sr. PS to Deputy Chief Minister, Nagaland, Kohima for kind information.
3. The Sr. PS to all Ministers / Advisors, Nagaland, Kohima for kind information.
4. The Deputy Secretary to Chief Secretary, Nagaland, Kohima for kind information.
5. All AHODs / HODs for information and for conveying the above direction to all the heads of offices of their respective Departments in the districts.
6. All the DCs, Nagaland for information and necessary action.
7. The Commissioner of Police Dimapur and all SPs, Nagaland for information and necessary action.
8. The Director IPR for wide publicity in the local newspapers

[Signature]

(ABHIJIT SINHA) IAS
Principal Secretary to Govt. of Nagaland.